



GEORGETOWN

C O L L E G E

Live. Learn. Believe.

If you have questions or concerns about:

Call :

Books on reserved in the library	Circulation Desk	8400
Career Development	Robin Fleischer	8122
Classroom Equipment		
Computer or projector connected to computer	Help Desk	4357
Overhead projector, TV, VCR, DVD	Provost	8146
Software	Help Desk	4357
Sound	Help Desk	4357
Video	Help Desk	4357
Internet	Help Desk	4357
Wireless	Help Desk	4357
Configuration and settings	Help Desk	4357
Chalk	Provost	8146
Dry erase markers in LRC	Circulation	8400
Dry erase markers anywhere else	Provost	8146

Faculty who use technologies in the classroom may want to carry with them to class 2 AA batteries and 2 AAA batteries.

Email	Help Desk	4357
FERPA (Privacy Act)	Registrar	8024
G-Card - personal usage	Bethany Childers	7022
Grades - entering on line	Registrar	8034
Graduate School Planning	Robin Fleischer	8122
Grants - applying for	Debbie Sewell	8037
Internships	Holly James	7094
Learning Disabilities	Lloyd Clark	7074
Moodle	Help Desk	4357
Notary	Judy Rush	8030
	Deborah Sewell	8037



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Office Computer or Printer	Help Desk	4357
Office – a/c, leaks, etc.	Jan Lobitz	8639
My.georgetowncollege.edu - Accessing	Help Desk	4357
Phone/Voice Mail	Help Desk	4357
Room Reservation		
Classrooms	Registrar	7927
Gheens Room (3 rd floor of Giddings Hall)	Judy Rush	8030
Hall of Fame Room	Jan Lobitz	8639
Meetinghouse		8383
Arnette Room (LRC)	LRC	8404
John L. Hill Chapel	Jan Lobitz	8639
Student Problems – not academic Including Honor Code Violations (cheating)	Todd Gambill	8006
Student Problems – academic Including not attending class	Gretchen Lohman	7072
	Faith Griffith	8038
Tutoring – Student needs a tutor	Faith Griffith	8038
Vehicle – use of a college	Paula Faught	8351

For support with Microsoft Office, Moodle, an account resets after 5:00 p.m. Monday through Friday and on weekends call the afterhours support desk at 866-588-3199, or type helpdesk from on campus at the browser URL address bar, or helpdesk.georgetowncollege.edu from off campus.

If you need additional assistance or if you have other questions call Jo Anna at 8146.